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## Information about Weddings at Camp Burgess & Hayward

Congratulations on your engagement and thank you for your interest in hosting your wedding at Camp Burgess & Hayward! It is a beautiful spot to come together with friends and family for a weekend of celebration.

The camp has two properties, Burgess and Hayward. Both properties have adequate indoor and outdoor space to accommodate the ceremony and reception you'd like. Both properties also have recreational areas for down times during the weekend for you and your guests to enjoy, such as volleyball, basketball, tetherball, gagaball, and field games. For an added fee, you may select programming facilitated by our staff including our **waterfront** which allows access to swimming, non-motorized boating and more!

**Camp Hayward** is a classic summer camp, with screened cabins, rustic facilities, and a distinct summer camp charm. Renting Camp Hayward for a wedding costs **\$10,000**, which includes exclusive use of the property from Friday afternoon through Sunday afternoon and **up to 50 people spending the night**. Additional guests (over 50 people) will be charged **\$30/person**. Any meals or programs provided by the camp would incur an additional cost. The maximum capacity for the dining hall is 350 people.

**Camp Burgess** has heated cabins and newer facilities with a more modern feel. Renting Camp Burgess for a wedding costs **\$15,000**, which includes exclusive use of the property from Friday afternoon through Sunday afternoon and **up to 50 people spending the night**. Additional guests (over 50 people) will be charged **\$60/person**. Meals/programs would add an additional cost. Having a wedding at Camp Burgess also provides the option of opening up the **30-ft. climbing tower** and the **700-ft. zipline** as recreational activities for you and your guests. The maximum capacity for the Dining Hall is 250 people.

The fee for renting Camp Burgess between January – March is reduced to \$10,000. On limited dates throughout the year, there is also the option of renting exclusive use of just the Camp Burgess or Camp Hayward Dining Hall from 4pm-midnight for \$2,500.

The wedding couple is responsible for paying the total – the camp does not accept individual checks from guests staying in the cabins.



## **Food Service:**

The camp can provide the meals for most of your weekend, other than the reception. We recommend contracting with a caterer for the reception dinner. We do not have preferred vendors.

The meals and prices are listed below:

### **BBQ Dinner - \$15/person**

- Hot dogs
- Hamburgers
- Garden burgers
- Marinated grilled vegetables
- Garden salad
- Potato salad
- Corn on the cob
- Watermelon
- Lettuce & tomato slices
- Sliced cheese

### **Continental Breakfast - \$9/person**

- Bagels
- Danishes
- Juice
- Coffee/Tea
- Yogurt
- Fruit
- Cereal
- Milk

### **Sandwich Bar - \$12/person**

- Different types of sliced bread
- Pita bread
- Turkey
- Roast beef
- Ham
- Swiss cheese
- American cheese
- Condiments
- Chips
- Lettuce
- Tomato
- Egg salad
- Tuna Salad
- Soup
- Crackers
- Whole Fruit

### **Sunday Breakfast/Brunch - \$12/person**

- Bagels
- Danishes
- Juice
- Coffee/Tea
- Yogurt
- Fruit
- Cereal
- Milk
- Eggs
- Bacon
- Sausage
- Homefries

**Note:** Meals can only be served for a maximum of 1.5 hours.

A coffee/tea station can be used during the reception dinner for an added \$100 fee.

## **Activities:**

Holding your wedding at Camp Burgess includes the use of our beautiful property! Guests are welcome to enjoy the property, including use of the trails and sporting areas (volleyball, gag ball, basketball, tetherball, and soccer field) at no additional cost, Activity fees are only for activities and will be priced at \$30 per person. Activities include:

- Open Waterfront:
  - Swimming, Canoeing, Kayaking, Stand-up Paddleboarding
  - Seasonal
- Zipline:
  - ~25 People can zip-line per hour
  - Max weight: 250 lbs
- Climbing Tower:
  - Max weight: 250 lbs
- Farm Tours:
  - Goats, Sheep, Chickens, plants!

## **Alcohol:**

Alcohol is allowed on site. The consumption of alcohol by minors is strictly prohibited. The camp does not provide a server. If you charge for alcohol or serve hard alcohol, a liquor license must be obtained through the town of Sandwich.

## **Linens:**

The camp does not usually provide linens. If you have guests coming in who will require linens, you must notify the camp 2 weeks beforehand, and the camp can only provide linens for up to 25 people. The charge for linens is \$15/person and will be added to your total bill. Linens include 1 blanket, 1 towel, 1 pillow, 1 pillow case, and 2 twin sheets.

## **Insurance:**

The YMCA carries normal liability insurance. The wedding couple is responsible for providing liability insurance for its participants and must produce a certificate of insurance before their visit. The Insurance coverage should equal or exceed \$1,000,000. Coverage can be obtained from event insurance websites like [www.wedsafe.com](http://www.wedsafe.com)

## YMCA Staff:

YMCA staff will be on-site throughout the weekend, assisting with meals provided by the camp as well as doing basic property upkeep (cleaning bathrooms, etc.). All weddings include five complementary YMCA staff hours for tasks requested by the couple (including setting up chairs, moving tables, helping with decorations, etc.). Additional YMCA staff assistance is available for \$25/hour.

## Gratuities:

The YMCA staff are not allowed to accept gratuities. If you are satisfied with your stay, we ask that you consider a donation to the "Campership Fund", which is our scholarship program that helps send kids to camp who otherwise couldn't afford it.

## Other Notes:

- A non-refundable 25% deposit is required to secure the reservation.
- A final guest count, and numbers expected at each meal, is required 2 weeks prior to the wedding.
- All permanent structures in the buildings are to remain. For example, we cannot remove camp flags, remove doors from hinges, or drastically alter the space to accommodate your decorations.
- Due to town ordinances, it is necessary to end amplified music by 10pm.
- A strict no-smoking policy applies to all indoor spaces. Guests may smoke in the parking lot, near to their car.
- Pets are not allowed on Camp Property.
- Firearms, knives or weapons of any kind are not allowed on Camp property.
- Illegal drugs are not allowed on Camp property.
- Groups shall be charged for purposeful destruction of YMCA property. Graffiti and improper use of fire extinguishers are examples of extra charges incurred by groups.
- Swimming and use of watercraft on Camp is strictly prohibited unless a YMCA lifeguard is on duty.

